

Date:

Renter's Name:

Rental Property Address:

**Re: 3–Day Notice to Vacate**

**By: Certified Mail, RRR # \_\_\_\_\_ and Regular Mail**

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**3 DAY NOTICE TO VACATE**

As of the date of this notice, you are past due for the total amount of \$\_\_\_\_\_. You have three days from the delivery of this letter to vacate the premises. This action is taken because of your failure to pay rent in accordance with terms of our lease agreement.

Sincerely,

Printed Name: \_\_\_\_\_

Landlord

**PLEASE BE ADVISED THAT THIS IS AN ATTEMPT TO COLLECT A DEBT, AND ANY INFORMATION OBTAINED WILL BE USED FOR THAT PURPOSE. HOWEVER, IF YOU ARE IN BANKRUPTCY, THIS LETTER IS FOR INFORMATIONAL PURPOSES ONLY AND IS NOT INTENDED AS AN ATTEMPT TO COLLECT A DEBT OR AS AN ACT TO COLLECT, ASSESS, OR RECOVERY ALL OR ANY PORTION OF THE DEBT FROM YOU PERSONALLY.**

**Assert and protect your rights as a member of the armed forces of the United States. If you are or your spouse is serving on active military duty, including active military duty as a member of the Texas National Guard or the National Guard of another state or as a member of a reserve component of the armed forces of the United States, please send written notice of the active duty military service to the sender of this notice immediately.**